

**MINUTES  
REGULAR PENSION BOARD MEETING  
CITY OF HOLLYWOOD EMPLOYEES' RETIREMENT FUND  
TUESDAY, JUNE 17, 2025 AT 9:00AM**

**1. CALL TO ORDER**

Chair Shaw called the meeting to order at 9:10a.m.

**2. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Board Members present: Chair Phyllis Shaw, Vice Chair David Keller; Secretary Robert Strauss (electronically); April Allen; Barbara Armand; Jeffrey Greene; and George Keller. Also present: Executive Director Christine Bailey; Keith Reynolds and Felicia Ewell of Segal Marco; Karl Hutchinson of Principal Custody Solutions; and Ron Cohen of Lorium Law.

A. June 17, 2025 Regular Board Meeting Agenda

**MOTION** made by Trustee D. Keller, seconded by Trustee Greene to adopt the June 17, 2025 Regular Board Meeting Agenda. In a voice vote of the members present, all members voted in favor. **Motion** passed 7-0.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. CONSENT AGENDA**

- A. May 20, 2025 Regular Meeting Minutes
- B. Ratification of Distributions (Contributions and DROP) and Plan Expenses
- C. Approval/Ratification of New Retirements/DROP/Vested/Death Annuities

**MOTION** made by Trustee D. Keller, seconded by Trustee Armand, to approve Consent Agenda Items 4a through 4c. In a voice vote of the members present, all members voted in favor. **Motion** passed 7-0.

**5. FINANCIAL**

A. Proposed Capital Budget Modification for Fiscal Years 2022-2025

Ms. Bailey presented the Proposed Capital Budget Modification for Fiscal Years 2022-2025 to reduce the budget by over \$400,000 to closeout the Capital Budget for these fiscal years. She advised that a new Capital Budget will be presented at a future Board meeting for Fiscal Year 2026 and beyond once anticipated projects are defined and priced.

**MOTION** made by Trustee Greene, seconded by Trustee G. Keller, to accept the Proposed Capital Budget Modification for Fiscal Years 2022-2025 as presented. In a voice vote of the members present, all members voted in favor. **Motion** passed 7-0.

B. Financial Reports and Investment Summary

Ms. Bailey provided the Final December 2024, January 2025, and February 2025, and the Preliminary May 2025 Financial Reports and Investment Summaries. She also provided the Budget Variance Report as of May 31, 2025.

**6. INVESTMENT (Keith Reynolds – Segal Marco)**

A. April 2025 Flash Performance Report

Mr. Reynolds provided the Flash Performance Report for April 2025. He noted that the Fund's market value of assets as of April 30, 2025 decreased to \$478.7 million. He also noted that the estimated return for the Fund was up 0.2% net of fees for the month of April 2025, and down 0.3% net of fees for the fiscal year to date.

Trustees requested that the total dollars invested with each manager and the percentage of portfolio be added on their lines on pages 5 and 6.

B. Work Plan

Mr. Reynolds reviewed the work plan.

7. **LEGAL (Ron Cohen – Lorium Law)**

A. Legal Update

Mr. Cohen reviewed the court proceedings related to the benefit payment for Gina McDonald. He advised that the judge ordered that the outstanding payments as well as future payments, COLAs and any other benefits, such as a 13<sup>th</sup> check be paid to Ms. McDonald's guardian.

Mr. Cohen advised that he had reviewed the PTG Statement of Work for the implementation of the new DROP rule and recommended changes for incorporation into the document.

Mr. Cohen advised that he continued to work on the 50 South Capital agreements. He stated that he was waiting for a response on some issues. He advised that he anticipated that the issues could be resolved, and that they were not deal breakers.

Mr. Cohen advised that Tisdale Ferguson settlement payment was made. Mr. Cohen advised that the case had not been dismissed as there was another plaintiff but that the case, as it related to the Fund, had been dismissed with prejudice.

8. **EXECUTIVE DIRECTOR'S REPORT**

A. City Commission Communication

The Board received the City Commission Communication, as amended.

The Board discussed the recent appointment of the two resident trustees by the Commission. The Board, as well as Trustee Greene, requested that, if possible, the Commission be asked to appoint Trustee Greene to the two-year term and Trustee Armand to the three-year term.

B. Future Proposed Ordinance Change Update

Trustee D. Keller advised the Board of potential changes required to the future proposed ordinance that would increase the benefit options available to current and future employees. He advised that the ASCFME agreements will go into effect October 1<sup>st</sup> and therefore, if approved, that would be the deadline to get the new options in place. He advised that the Board Attorney and the Executive Director had been provided the latest draft of the proposed ordinance for review and comment. Trustees requested a copy of the draft ordinance.

**MOTION** made by Trustee Greene, seconded by Trustee Allen, to allow the Board Attorney to review the draft ordinance. In a voice vote of the members present, all members voted in favor. **Motion** passed 7-0.

Trustee D. Keller requested that since the Board would be responsible for the new options and the deadline was so close, that the Board approve a request for Segal to begin a solicitation immediately to get a manager for the defined contribution and hybrid plans.

The Board discussed the request. Trustee Strauss noted that the City had other defined contribution options administered by the City and recommended that any new plan be administered by a separate board. Trustees discussed the Board's involvement and the timing of the request. Trustee Shaw noted that the cost of this solicitation would be borne by the City and not the Fund. Trustee D. Keller noted that through negotiation there was a desire not to create a new board and wanting to maintain a degree of separation from the City, the Pension Board by ordinance had been tasked with providing the benefit regardless of the type of benefit.

In response to a question from Trustee Allen, Trustee D. Keller advised that successful lawsuits appeared to occur when defined contribution plans offered too many or too few options. He noted that the courts across the United States had collectively recommended that seven to eleven options were reasonable.

Trustee Allen asked about a default plan and who would be responsible for educating the membership. Trustee D. Keller noted that members would have the option of moving their funds within the defined contribution plan and were not limited to the default plan if they had not selected any investment options on joining. Mr. Cohen discussed some of his concerns as he would be reviewing the draft. In response to a question, Mr. Cohen stated that he was familiar with the fiduciary duties of defined contribution and self-directed DROP Plans.

Trustee Shaw requested that questions for the City be forwarded to Ms. Bailey. Trustee G. Keller noted that the defined benefit, the defined contribution, and the hybrid plan were at the sole discretion of the member. Mr. Hutchinson of Principal discussed the benefit options and noted that most providers would provide education of the investment options.

**MOTION** made by Trustee Greene, seconded by Trustee Allen, to allow Segal to begin solicitation immediately to get a manager for the defined contribution and hybrid plans. In a roll call vote of the members present, the **Motion** passed 6-1. Trustee Strauss opposed the motion.

C. Communications from the Executive Director

- Ms. Bailey advised that the benefit payments of eight retirees were suspended due to missing 2025 Life Certificates. She advised that there are two additional members suspended, one from each of the last two cycles. She advised that four of those retirees had since returned their certificates and were restarted and paid their May 2025 benefits. Trustees requested that Ms. Bailey seek the assistance of a location agency.
- In response to questions from Trustees, Ms. Bailey advised that the Fund was not currently working with any agencies to locate these retirees. She noted that she was working with the Board Attorney on a missing persons policy.
- Ms. Bailey advised that the Open House would be June 18, 2025. She noted that the Commissioners had a conflict and were invited to tour the offices at their convenience.
- Ms. Bailey advised that Proposed Ordinance PO-2025-03 was approved by the membership and would be presented for seconding reading to Commission for consideration on June 18, 2025.
- Ms. Bailey advised that the 13<sup>th</sup> checks would be issued the first week of July. She noted that the monies were taxable but tax withholding would be based on the withholding selected by each retiree.
- Ms. Bailey provided the DROP Participant List.

9. **TRUSTEE REPORTS, QUESTIONS AND COMMENTS**

Trustee Allen commented on the future proposed ordinance with new benefit option plans. Trustee D. Keller thanked the Board for their assistance and patience in reviewing the proposed ordinance. Trustee Greene commented on the improvements in the Fund operations. Trustee Strauss welcomed Trustee Greene and Trustee Armand to the Board. He thanked Mr. Cohen and the Pension staff for their assistance with Gina McDonald.

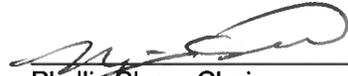
Trustee G. Keller noted that the Downtown and Beach CRAs would be sunsetting in the next year or two. He noted that in Fiscal Year 2029 the amortization of the ERIP plan would be completed which would reduce the Employer Contribution to this Fund by over \$11 million. Trustee Armand commented on the passage of PO-2025-03 and the future proposed Plan changes.

Trustee Shaw encouraged the Board to get educated on defined contribution plans through the FPPTA and IFEPB. She stated that she hoped that the additional options would encourage new hires and reduce turnover. She thanked the Board and Staff for their work on the passage of PO-2025-03. She also welcomed Trustee Armand and Trustee Greene back to the Board.

Mr. Cohen reminded the Board that Form 1 was due to the State on July 1.

**10. ADJOURNMENT**

**MOTION** made by Trustee Greene, seconded by Trustee D. Keller, to adjourn the meeting. In a voice vote by the members present, **Motion** passed 7-0. The meeting adjourned at 11:15p.m.

  
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Phyllis Shaw, Chair  
8/1/2025  
\_\_\_\_\_  
Date