

**MINUTES  
REGULAR PENSION BOARD MEETING  
CITY OF HOLLYWOOD EMPLOYEES' RETIREMENT FUND  
TUESDAY, FEBRUARY 25, 2025 AT 9:00AM**

**1. CALL TO ORDER**

Chair Shaw called the meeting to order at 9:05a.m.

**2. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Board Members present: Chair Phyllis Shaw, Vice Chair David Keller; Secretary Robert Strauss; April Allen; and George Keller. Also present: Executive Director Christine Bailey; Keith Reynolds, Alan Kosan, Michael St. Germaine, and Felicia Ewell of Segal Marco; Ron Cohen of Lorium Law; and Karl Hutchinson, of Principal Custody Solutions.

**A. February 25, 2025 Regular Board Meeting Agenda**

**MOTION** made by Trustee D. Keller, seconded by Trustee Allen to adopt the February 25, 2025 Regular Board Meeting Agenda. In a voice vote of the members present, all members voted in favor. **Motion** passed 5-0.

**B. Absent and Excused**

**MOTION** made by Trustee D. Keller, seconded by Trustee G. Keller, to excuse the absence of Trustee Greene at the February 25, 2025 Regular Meeting of the Board of Trustees. In a voice vote of the members present, all members voted in favor. **Motion** passed 5-0.

**3. CONSENT AGENDA**

- A. January 14, 2025 Regular Meeting Minutes
- B. January 30, 2025 Special Meeting Minutes
- C. February 10, 2025 Special Meeting Minutes
- D. Ratification of Distributions (Contributions and DROP) and Plan Expenses
- E. Approval/Ratification of New Retirements/DROP/Vested/Death Annuities

**MOTION** made by Trustee D. Keller, seconded by Trustee G. Keller, to approve Consent Agenda Items 3a through 3e. Mr. Cohen advised that there was a scrivener's error on Trustee G. Keller Form 8B attached to the Minutes of January 14, 2025. He noted that the Form 8B stated that there was no vote, however there was a vote on which Trustee G. Keller abstained. He advised that he spoke with the Commission on Ethics, including their General Counsel who advised that there was no need to amend the Form 8B, a disclosure at this meeting that there was a vote and that Trustee G. Keller did not vote would be sufficient. He disclosed, for the record, that there was a vote on drafting language that the Board could take to collective bargaining as a suggestion for incorporation into the Ordinance, that would have to go to the City Commission, that any employee at the completion of their DROP could get their DROP fund and that Trustee G. Keller did not vote on that motion.

Ms. Bailey also advised that she had received Trustee G. Keller's Form 8B for the February 10, 2025 Special Meeting. In a voice vote of the members present, all members voted in favor. **Motion** passed 5-0.

**4. FINANCIAL**

**A. Financial Reports and Investment Summary**

Ms. Bailey provided the Final September 2024 and the Preliminary January 2025 Financial Report and Investment Summaries. She also provided the Budget Variance Report as of January 31, 2025.

**5. INVESTMENT (Keith Reynolds – Segal Marco)**

**A. December 2024 Flash Performance Report**

Mr. Reynolds provided the Flash Performance Reports for December 2024. He noted that the Fund's market value of assets as of December 31, 2024 decreased to \$486.2

million. He also noted that the estimated return for the Fund was down 1.7% net of fees for the month of December 2024, and down 0.8% net of fees for the fiscal year to date.

Trustees recommended that Baird, Morgan Stanley, LM Capital, and Earnest Partners be invited to provide an update on their portfolios. Trustees also requested that Affiliated Fund II be reviewed as the investment was local and could provide benefits for the plan members. Mr. Reynolds noted that Segal was researching the investment. He also advised that the Hollywood Police and Fire Funds had made investments in Affiliated's Fund II.

C. Work Plan

Mr. Reynolds advised that the work plan would be generated by the New Opportunities Discussion today and would be set up for the next meeting.

B. New Opportunities Discussion

Mr. Kosan reviewed the Private Equity Program and the possible options for investments going forward. He advised that Board had three options moving forward in the program: Option A to continue using the multi-manager fund approach; Option B to use the primary fund model to directly invest in private partnerships; and Option C to invest in a hybrid mandate with a combination of 50% fund of funds and 50% primary investments. He noted that these options would all include some co-investments and secondaries to help with diversification and j-curve management.

Mr. Kosan and Mr. St. Germaine discussed the costs associated with each option. Mr. St. Germaine noted that the estimated investment would be \$18-20 million. In response to a question, Mr. Kosan advised that the expected return were not guaranteed, the targeted expected return were 13-15% for fund of funds investments and 18-20% for direct investments.

Trustees discussed the options and requested that Segal provide an adjustable model of the entire portfolio to see in real time how decisions might affect the portfolio.

**MOTION** made by Trustee Strauss, seconded by Trustee D. Keller, to move forward with Option C. In a roll call vote of the members present, all members voted in favor. **Motion** passed 5-0.

D. Custodian Executive Summary

Mr. Hutchinson presented the executive summary for the custodial activities for the Fund for the fiscal year ended September 30, 2024. Trustees requested that the report be provided quarterly. He also provided an update on the services provided by Principal. The Board requested that the Mr. Hutchinson work with Mr. Reynolds and Ms. Bailey to review the number of trust accounts held by Principal and the possibility of account consolidations.

6. **LEGAL (Ron Cohen – Lorium Law)**

A. Legal Update

Mr. Cohen advised that he had not heard from the attorneys for the North Carolina guardian of Gina McDonald regarding the disbursement of her uncashed benefit payments. Ms. Bailey advised that she had spoken to the guardian, who stated she would follow up with the attorneys. Trustees requested that Ms. Bailey send a letter to the guardian, copying the attorneys, requesting the necessary documents and expression the Board's concern about Ms. McDonald's wellbeing.

Mr. Cohen discussed the Social Security Fairness Act for informational purposes only. He advised that the Act did not affect any members of the City of Hollywood Employees' Retirement Fund as the City participated in Social Security.

Mr. Cohen provided trustee orientation and review of the rules and guidelines affecting Trustees of the Fund. Mr. Cohen discussed the need for new trustees to file financial disclosures within 30 days of appointment. He discussed government in the sunshine, the duties of a trustee, and ethics and conflict of interest. He also reminded the Board of the professional advisors who could assist them and whose expertise they could rely on.

**MOTION** made by Trustee D. Keller, seconded by Trustee G. Keller, to extend the meeting until 12:30p.m. In a voice vote of the members present, all members voted in favor. **Motion** passed 5-0.

B. Request for Executive Session to Discuss Pending Litigation

Mr. Cohen requested an Executive Session to discuss the pending lawsuit Virginia Tisdale-Ferguson v. Blanche T. Pressley and the Board of Trustees of the City of Hollywood Employees' Retirement Fund.

7. **EXECUTIVE DIRECTOR'S REPORT**

A. City Commission Communication

The Board received the City Commission Communication, as amended.

B. Communications from the Executive Director

- In response to a question, Ms. Bailey advised that the Pension Office Open House would be scheduled shortly.
- Ms. Bailey advised that member workshops would begin in the summer.
- Ms. Bailey advised that the Pension Office was in discussions with the City's IT Department to archive the pension records on the City's Laserfiche.
- Ms. Bailey provided the DROP Participant List.

8. **PUBLIC COMMENTS**

There were no other public comments.

9. **TRUSTEE REPORTS, QUESTIONS AND COMMENTS**

Trustee G. Keller advised that the City was in discussion of pension options including the feasibility of a defined contribution plan. He discussed a recent accident at City Hall and recommended that if the Fund had any security concerns, they should let the City know as the concerns could be included in the City's security measures review resulting from the accident. Trustee Allen requested that the Board reconsider its position granting retirees online access to their data.

10. **ADJOURNMENT**

**MOTION** made by Trustee G. Keller, seconded by Trustee Allen, to adjourn the meeting. In a voice vote by the members present, **Motion** passed 5-0. The meeting adjourned at 12:06p.m.

  
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Phyllis Shaw, Chair

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Date

April 22 2025