

**MINUTES  
REGULAR PENSION BOARD MEETING  
CITY OF HOLLYWOOD EMPLOYEES' RETIREMENT FUND  
THURSDAY, JULY 24, 2014**

**1. CALL TO ORDER**

Chair Shaw called the meeting to order at 10:07 a.m.

**2. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Board Members present: Chair Phyllis Shaw, Vice-Chair Jeffrey Greene, Mr. Ralph Dierks, Mr. Patrick Gill, Mr. Matthew Lalla, Mr. Dan Matlow, and Mr. Richard Templeton. Also present: Pension Coordinator, Ms. Lisa Castronovo; Board Secretary, Ms. Raquel Elejabarrieta; and Board Attorney, Mr. James Linn.

**3. CONSENT AGENDA**

- a. June 26, 2014 Regular Meeting Minutes
- b. July 10, 2014 Special Meeting Minutes
- c. Ratification of Distributions (Contributions and DROP) and Plan Expenses
- d. Approval/Ratification of New Retirement/DROP/Vested/Death Annuities

**MOTION** made by Mr. Dierks, seconded by Vice-Chair Greene, to approve Consent Agenda Items 3.a.-d. In a voice vote by the members present, all members voted in favor. **Motion** passed 7-0.

**4. TREASURER'S REPORT (Matthew Lalla)**

Mr. Lalla reported that the Fund's investments had increased from \$255.8 million on October 1, 2013 to approximately \$289.15 million on July 22, 2014, which was an increase of \$33.35 million/13%, net of disbursements.

**MOTION** made by Mr. Vice-Chair Greene, seconded by Mr. Dierks, to approve the Treasurer's Report.

Public comments were heard from: Ronald Bolton – 1150 NW 71<sup>st</sup> Avenue, Plantation, FL; Robert Strauss – 2638 Jackson Street, Hollywood, FL

In a voice vote by the members present, **Motion** passed 6-1 (Mr. Templeton voted in opposition.)

**5. INVESTMENT ISSUES (Keith Reynolds – Segal Rogerscasey)**

Flash Performance Review -

Mr. Reynolds reported that the Fund's value on June 30, 2014 was approximately \$287.0 million as compared to \$281.7 million on March 31, 2014. Mr. Reynolds stated that the equity markets were very strong in the second quarter with the S&P 500 up 5.5%. Preliminary results show a total Fund return of 3.9% gross/3.8% net. Mr. Reynolds reported that the second quarter was a great quarter for both equities and fixed income with only the international equity manager performing slightly behind its index.

Vice-Chair Greene inquired at what point should the Board consider asset reallocation to which Mr. Reynolds replied that reallocation was not warranted at this point in time but could be reviewed after the performance report for December 31, 2014 was finalized.

**6. LEGAL ISSUES (James Linn – Lewis, Longman & Walker)**

Item 7. a. was taken out of order and discussed under Legal Issues.

**7. a. Discussion of letter to City Commission re: 13<sup>th</sup> Check**

Mr. Linn reviewed with the Board the draft letter he prepared on behalf of the Board to the Mayor and City Commission. Mr. Linn explained that the letter requested City Commission approval of funding for the payment of the supplemental benefit for fiscal year end September 30, 2012.

Mr. Dierks asked that the letter contain a sentence stating the Board approved the distribution of the supplemental benefit because criteria for distribution of such check had been met. Mr. Lalla stated that he was okay with the addition of that sentence but the letter should also include a sentence noting that the Board's legal counsel recommended such supplemental benefit payment not be approved. Mr. Dierks also wanted the letter to contain note that the supplemental benefit was an existing benefit, not an additional benefit. Mr. Gill noted that the information Mr. Dierks wanted in the letter was already stated in the first paragraph.

Discussion continued as to the specifics to be included in the letter.

**MOTION** made by Mr. Gill, seconded by Vice-Chair Greene, for each Trustee to give their comments regarding the letter to the Pension Coordinator who would in turn give to the Chair for consideration and to Mr. Linn, for inclusion in a revised draft letter to be provided at the next Board meeting.

Public comment was heard from: Ron Bolton.

In a voice vote by all members' present **Motion** passed 7-0.

**7. ADMINISTRATIVE ISSUES**

**b. Discussion of draft letter and affidavit to 13<sup>th</sup> Check recipients**

Ms. Castronovo stated that she had drafted and provided to each Trustee in late June a letter to the 13<sup>th</sup> check recipients regarding distribution of the 13<sup>th</sup> check. Ms. Castronovo asked for guidance on what to do with the letter in light of recent developments. Mr. Templeton stated his opinion that the letter no longer needed to be mailed. Vice-Chair Greene asked if another letter should be mailed to potential 13<sup>th</sup> check recipients detailing the most recent developments. Mr. Dierks suggested that this information could be provided via a newsletter.

**c. Discussion of letter to City Commission re: Supplemental Excess Benefit Plan**

Ms. Castronovo requested that the Board members review her draft letter to the Mayor and City Commission regarding the implementation of a Supplemental Excess Benefits plan.

**MOTION** made by Vice-Chair Greene, seconded by Mr. Dierks, that all Trustees sign the letter and have the Pension Coordinator submit the letter to the City Commission on the Board's behalf.

Mr. Lalla stated that since he was not in favor of a supplemental excess benefit plan, he wanted his name removed as a signatory to the letter.

Public comment was heard from: Ron Bolton.

**AMENDED MOTION** made by Vice-Chair Greene, seconded by Mr. Dierks, to have all Board members in favor of the motion sign the letter and direct the Pension Coordinator to submit the letter to the City Commission on the Board's behalf. In a voice vote by the members present, all members voted in favor. **Motion** passed 7-0.

- d. Review and discussion of proposed newsletter  
Ms. Castronovo reviewed the draft newsletter she had provided to each Trustee. Various Trustees provided feedback.
- e. Review and discussion of proposed website  
Ms. Castronovo showed the Pension website to the Board and asked for comments and suggestions. Various Trustees provided feedback.

**MOTION** made by Mr. Dierks, seconded by Mr. Matlow, to move forward with the website. In a voice vote by the members present, all members voted in favor. **Motion** passed 7-0.

Public comments was heard from: Ron Bolton

**8. PUBLIC COMMENTS**

Public comments were heard from: Ron Bolton

**9. TRUSTEE REPORTS, QUESTIONS AND COMMENTS**

Trustee comments were made by Mr. Lalla, Mr. Templeton, Mr. Dierks, Vice-Chair Greene, and Chair Shaw.

**MOTION** made by Mr. Dierks, seconded by Vice-Chair Greene, to include Wednesday night, October 15, 2014, as an approved expense for the annual IFEBP conference in Boston for any Trustee or staff member unable to acquire a return flight on Wednesday. In a voice vote by the members present, motion passed 5-1 (Mr. Gill voted in opposition and Mr. Templeton was out of the room).

**10. PENSION COORDINATOR'S REPORT (Lisa Castronovo)**

Ms. Castronovo noted: 1) registration for FPPTA's fall Trustees' School was open and to let her know if anyone wanted to attend; 2) the regular September Board meeting had been moved forward one week to accommodate Rosh Hashanah; and 3) future Board meetings would be held at the main Parks and Recreation building.

**11. ADJOURNMENT**

**MOTION** made by Vice-Chair Green, seconded by Mr. Dierks, to adjourn the meeting. In a voice vote by the members present, motion passed 7-0. Meeting adjourned at 12:00 p.m.

  
Phyllis Shaw, Chair

28 August 2014  
Date