

**MINUTES
SPECIAL PENSION BOARD MEETING
CITY OF HOLLYWOOD EMPLOYEES' RETIREMENT FUND
THURSDAY, FEBRUARY 18, 2016**

1. CALL TO ORDER

Chair Shaw called the meeting to order at 1:04 p.m.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

Board Members present: Chair Phyllis Shaw, Vice-Chair Jeffrey Greene, Ralph Dierks, Raquel Elejabarrieta, George Keller, Daniel Matlow and Richard Templeton. Also present: Assistant to Pension Coordinator, Jeanne Piro and Board Attorney, James Linn.

MOTION made by Vice-Chair Greene, seconded by Mr. Dierks, to table Agenda items 3.b. and 4.a. Chair Shaw did not accept the Motion.

3. LEGAL ISSUES (James Linn)

a. Pension Ordinance Amendment

Ms. Elejabarrieta stated her opinion that the Board should discuss the implementation ramifications of the proposed Ordinance amendment prior to approving the adoption of it. Mr. Linn noted a clause was added to the amendment stating the administrative changes addressed in the amendment would not take effect until the beginning of the fiscal year commencing more than one year after the amendment adoption.

Vice-Chair Greene stated he was in favor of the amendment but he pondered who specifically would be responsible for writing checks, setting the budget, reporting the budget, keeping accounting records. Vice-Chair Greene noted that from a financial stand-point, programs would need to be purchased to handle the many financial aspects of the amendment and that no one Trustee had the time or where-with-all to perform the financial duties the amendment would require. Mr. Templeton stated he also was in favor of the amendment, but the Board members would have to devote more time to pension matters. Mr. Keller stated his opinion that one year should be enough time for the transition from the City to the Pension Office performing all Fund administration and the City would be supportive of the Retirement Fund moving toward autonomy and self-sufficiency.

MOTION made by Vice-Chair Greene, seconded by Mr. Templeton, to approve the amendment to the Ordinance. In a voice vote by the members present, **Motion** passed 6-0 (Ms. Elejabarrieta opposed).

Chair Shaw recommended the Board set up work groups to start working on the transition of administrative duties from City to the Board so that the Board can tackle one item at a time rather than trying to do it all at once. Chair Shaw also suggested a group of Trustees visit with the Police and Fire pension coordinators to discuss specifically their Coordinator contracts and generally the processes they use in the administration of their funds.

Vice-Chair Greene asked if the Board should hold off on Chair Shaw's recommendation until after the City Commission approved the pension Ordinance amendment to which Chair Shaw replied the Board should move forward. Mr. Linn stated he would send the amendment to the City Manager and City Attorney to get their input. Further, the City Commission must

approve the amendment as does a majority of the Retirement Fund's members. Discussion followed regarding joining the administrative amendment with the amendment already done that addressed various IRS requirements as well including it with a possible proposed amendment changing the retirement age for general employees. Instead of combining the three amendments, Mr. Templeton recommended submitting them one at a time to the City Commission and the Retirement Fund members to increase the chances that each would pass.

4. ADMINISTRATIVE ISSUES – Taken out of Order

a. Disability Application – Independent Medical Examination

Chair Shaw added this Item to the Agenda as she wanted the Pension Office to have a list of medical providers on hand to reference and send disability applicants to when they submit a disability application. Vice-Chair Greene suggested that Ms. Castronovo contact Memorial Hospital to get a list of physicians in various areas of expertise and that if she had any problem to let him know as he had contacts there who could help.

3. LEGAL ISSUES (James Linn) – Taken out of Order

b. Potential Securities Litigation Case Discussion

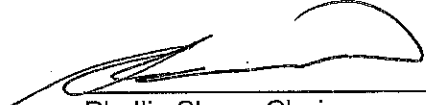
Mr. Linn briefed the Board on a litigation matter presented by securities litigation law firm Saxena White regarding Apollo Education of which the Retirement Fund held 12,200 shares of Apollo Education valued at over \$100,000. Saxena White discovered Apollo Education was sold for perhaps less money than it should have been and thus it was their recommendation that the Retirement Fund file an action in the state court of Arizona on behalf of Apollo Education shareholders to ensure the directors of Apollo Education met their fiduciary obligations when negotiating the sale.

Vice-Chair Greene suggested the Board send the information to Segal Rogerscasey for their recommendation on whether to file an action and being lead plaintiff or joining a class action suit. Mr. Templeton agreed and would also like to send the information to Thompson, Siegel and Walmsley ("TSW") for their recommendation.

Mr. Dierks informed the Board that the custodial RFP had been extended until March 4, 2016.

5. ADJOURNMENT

MOTION made by Vice-Chair Greene, seconded by Mr. Dierks, to adjourn the meeting. In a voice vote by the members present, **Motion** passed 7-0. Meeting adjourned at 1:46 p.m.



Phyllis Shaw, Chair

28 February 2016

Date